

Jordanville Public Library  
Board of Trustee Agenda  
August 7, 2018

I. CALL TO ORDER: 6:46PM Lisa Wilber (Acting President, Vice President), Garry Aney (Treasurer), Katharine Markevich (Secretary), Bernadette Ortensi (trustee), Laurie Crockett (Library Director), Jacqueline Snyder (prospective board member and turned in her bag to Lisa.

II. Review and approve July 11, 2018 MEETING MINUTES - Lisa moved to accept them and Jackie seconded it.

III. CORRESPONDENCE:

- A. Thank you note for a donation of \$100 from Susan J. Harkins.
- B. IRS regarding the address. Use the PO Box address instead of the street address. Garry is the point person for this.
- C. Due to a change in residency, Katharine Markevich has regrettably tendered her resignation. Gairry motioned to accept it and Lisa seconded it. She gave her key to Jackie. Bernie also received a key and Lisa received a key to the financial cabinet.
- D. Jacqueline Snyder submitted her Oath of Office.
- E. Application for a custodial position

IV. OLD BUSINESS

- A. Progression of grant proposal given by Teresa Stothers tabled for the time being. Tracy's concerns were shared via email.
- B. New Trustee - Jackie Snyder
- C. Memorial Garden quote

V. DIRECTOR'S REPORT: see attached

VI. NEW BUSINESS

Custodial duties / vacancy

- A. The Director suggested an additional 2 hours per month and the board will table the discussion until September's meeting. In the meantime, reviewed the one application.
- B. The Director should hold an interview, and pending background check, the board approves the hiring of the applicant.
- C. Bernie raised the concern about the subcontractor having insurance or that our insurance would cover any liability. Lisa will check with the insurance company about our coverage and ask an agent to come in and discuss the coverage with the board.
- D. Katharine's resignation: Bernie made a motion for Jackie to become the secretary. Garry seconded it.
- E. Garry proposed changing the grant title to Robinson/Roosevelt Renovation Project.

VII. VOUCHERS & TREASURER'S REPORT

- A. Teresa Stother's invoice tabled

VIII. NEXT MEETING: Tuesday, September 11, 2018 at 6:30PM