

Jordanville Public Library

Board of Trustees,

Minutes

Aug. 4, 2020

Call to order: 6:34 PM

By Lisa Wilber

In attendance: Garry Aney, George Mower, Glenn Armstrong, Melinda Supp

Attending by remote connection: Lisa Wilber, Debra Bronner, Barbara Poore

Special: Glenn Armstrong gave an update on the construction project. He prepared three options for the ADA ramp. The Motion was presented by Deb Bronner to proceed with Option #2, it was seconded by Barbara Poore and passed unanimously. There is roughly \$1800 left to purchase materials for the ramp with. Glenn will design it in 4' and 8' increments, lay out and set the posts then utilize community members to construct it.

The Director's Report was presented by Melinda Supp. A motion was made by George Mower to approve the expenditure of up to \$75 to for a new door lock, seconded by Deb Bronner and passed unanimously.

Minutes from the July 7, 2020 meeting were read. The motion to approve them was made by Lisa Wilber, seconded by Deb Bronner and passed unanimously.

Correspondence: This year's 990 report was received from Read Accounting. Garry Aney presented an older correspondence from MYLS requesting our Tax Exemption form. Melinda provided him copies of it for MYLS and also for Hummel's office supply.

A Thank you note has been send to Glenn Armstrong for his volunteer work as "Clerk of the Works" for the construction project.

New Business: George Mower presented the issue of patrons not wearing facial coverings (according to New York State Mandates) when entering the library. The solution of reverting to the "Curbside" practice of keeping the interior (screen) door locked when the library is open and only admitting patrons who are wearing a facial covering was agreed upon. Those not wearing a covering could call and request "Curbside" service.

Plans for the Reopening event have been tabled pending completion of the ADA ramp.

Melinda was requested to add "Window Pane" dividers in the 2020/2021 NYS Construction application.

Treasurer's Report:

ADK account: \$2366.64

ADK Money Market Account: \$6,336.57

Bank of Utica: \$18,726.84

Robinson Roosevelt Account: \$1,848.22

Petty Cash: \$149.57

Received:

From County Legislature - \$795.50

From Earlville library's patron for a JPL lost book - \$26.00

Vouchers:

Consumer Reports - \$49.00.

Read Accounting - \$100 for the 990

Insurance: \$95.68

MYLS \$132.75 and expecting an IT invoice of \$400.00

NYSEG - \$7.90 credit leaves balance of \$39.15

Time Warner/Spectrum: \$48.19

T Mobile - \$200.90

Verizon: Credit- \$149.00

Russell Hunt owed reimbursement of \$26.60 for clamps will be included in paycheck.

Pay checks have not gone out due to the paystubs not being sent from accounting yet.

Next Meeting: Sept. 1, 2020

Motion to adjourn made by Barbara Poore and seconded by Lisa Wilber. Passed unanimously.

Time- 8:32 PM