



Jordanville Public Library



Jordanville Public Library Board of Trustee Agenda

Feb 5, 2019 at 6:30pm JPL

In attendance: T. Hula, L. Wilber, J. Snyder, G. Aney, C. Sturcke

Absent: M. Supp

- I. CALL TO ORDER- 6:48
- II. DIRECTOR'S REPORT (see separate report)
 - i. C. Sturcke provided report in M. Supp's absence
 - ii. JPL Charter updated and needs to be notarized, filed when it arrives.
 - iii. Civil Service position as any JPL personnel - M.Supp will research and provide follow-up information
 - iv. State report - information needed to give to M.Supp
 1. Number of voting positions in the by-laws.
 2. Contact info and term dates and dates took the oath of office, if they are brand new this year.
 3. Specific sections from GA.
 - v. January data
 1. # of patrons 180
 2. # of new books 47
 3. # of new dvds 4
 4. Monthly circulations 142
 5. Copies \$8.10
 6. Donations \$7.40
- III. EXECUTIVE SESSION (purposes of personnel) Entered 7:40 Exited 8:07
- IV. REVIEW AND APPROVE
 - a. Jaunary's minutes 1st LW 2nd TH motion passed
- V. CORRESPONDENCE
 - a. \$75 Gift in memory of Linda Darling Lawrence - JS will write a thank you note
- VI. OLD BUSINESS-tabled
 - A. Special programs and events
 - i. See bookmark
 - B. Election of Officers
 - i. Ask trainer 01/15/19 for guidance
 - C. JPL Policy books

- i. MidYork will print policy books
 - ii. Current policy book will be scanned and sent to trustees - JS completed
- D. New Grants - Director will apply for these
- E. Book drop box by parking lot
 - i. MS to inquire with MidYork and research about options

VII. NEW BUSINESS- all tabled

- A. Snow removal budget /expenses
- B. Election of Officers to be tabled until June
- C. JPL Policy books
- D. Bernie's Resignation
 - i. Look for a replacement to fill Bernie's Term
- E. School voucher request - LW will request
- F. Sterling Insurance - payment will be hand delivered by TH
- G. Budget Projections Review - see below
- H. Financial Audit- future initiative
- J. Trustee Training for remaining trustees who missed the training

VII. VOUCHERS & TREASURER'S REPORT

- 1. Budget 2019 draft review
- 2. Need to get on the ODY ballot - write letter to BOE request to be put on ballot
- 3. Signed vouchers

IX. NEXT MEETING - March 5th - 6:30

Trustee Retreat - TBD off site - once we have appointed a new trustee to the open position.

Meeting adjourned: 8:56pm