

# Jordanville Public Library

## Board of Trustees

### Minutes

Feb. 3, 2020

**Attendance:** George Mower, Garry Aney, Barbara Poore, Melinda Supp Glenn Armstrong

**Call to order:** at 6:41 by George Mower

**Special:** Robinson Roosevelt Project update by Glenn Armstrong.

Homestead Vinyl Windows will replace and install 4 basement windows for a cost of \$1302.

Codes Enforcement Officer states that the library will need 5 exit signs and 4 combination smoke and CO2 detectors to be wired on a dedicated circuit. The lighting contractor (Total Lighting Concepts in Syracuse) sent an estimate for three lighting designs which would be LED strips hung from cables a) 16'x24' rectangle - \$9400, b) smaller rectangle of 12' x 20' - \$7,500, c) two straight 24' runs \$5,475.

**Director's Report:** Presented by Melinda Supp. Motion was made by G. Aney to accept it and seconded by G. Mower. Passed.

**Minutes:** Motion was made to approve the Jan. 7, 2020 minutes as is by B. Poore, seconded by G. Aney. Passed.

**Correspondence:** First Source Federal Credit Union regarding programs. Melinda will contact and research.

#### **Old Business:**

The Annual Report as completed by Melinda Supp and Garry Aney was presented to the Board for review and approval. Approved.

Motion was made by G. Mower and seconded by B. Poore to purchase the windows as described. Passed.

Motion was made by G. Mower and seconded by G. Aney for G. Armstrong to obtain final quote and purchase Exit signs. Passed

Motion was made by G. Aney and seconded by G. Mower to purchase two Chromebooks for the purpose of replacing public computers that became obsolete in January. Passed.

Decision to purchase T Mobile Hotspots and tablets to replace the Verizon Hotspots and Chromebooks for the lending program was tabled.

**New Business:**

Melinda will research the status of Board's membership with NY.

Collaboration between the school and the Library's "Summer Reading Program" as well as collaboration between the Library's "Plant Watcher's" group and the school's "Green Team" discussion was tabled until Lisa Wilber can be present to represent the school.

**Vouchers & Treasurer's Report:**

G. Aney presented the proposed budget for 2020 which G. Mower made the motion to accept and B. Poore seconded. Passed.

Vouchers:

*From the Robinson Roosevelt Project Account; Ken Roberts, Homestead Vinyl Windows.*

*From Operations Account; Spectrum, Quarterly payment to U.S. Treasury, Read Accounting (bill for report), NYS Tax, Sterling Insurance, MYLS, Verizon, T Mobile, Read Accounting (for Tax Cap Filing), NYSEG. Payroll: D. Thomas, R. Hunt, C. Sturcke and M. Supp.*

**Next Meeting:** Mar.3, 2020

**Adjournment:** Motion by G. Aney, seconded by G. Mower. Time: 8:51 PM