

Jordanville Public Library
Board of Trustee Agenda
June 5, 2018

I. CALL TO ORDER at 6:31, Lisa Wilber (Vice President), Garry Aney (Treasurer), Katharine Markevich (Secretary), Tracy Hula (trustee), Stephanie Perkins (President/Acting Secretary), Teresa Stothers

Election of new officers - postponed until July meeting when Berni Ortensi and Jackie Snyder (board appointed new member to replace Katherine Markevich who is leaving the area/board).

Swearing in trustees, sign and date Oath of Offices, trustee to send/deliver to Warren Town Clerk Anna Halkowich -
Postponed until July meeting

II. May 2018 MEETING MINUTES - May 2018 Meeting Minutes approved by board (send correct copy to Library Director for website). Lisa motion to accept, kate seconded, secretary to send to laurie for website.

III. CORRESPONDENCE

Hoke Donations from Debra and DeAnna Bronner and Rosemarie Polo - Donation thank you letters sent and filed in appropriate folder.

IV. OLD BUSINESS

- Discuss Board of Regents Act to Amend Standards for Registration of Libraries. The board completed all necessary action described in the new Registration Standards for Libraries. Stephanie will send an email to regcomments@nysed.gov indicating our objections to the new standard related to annual technology training for library staff. Text to read: We are in compliance with the amended public library minimum standards but we would like to indicate our objection to the new standard related to annual technology training for library staff appropriate to their position. We feel that by requiring this training libraries should be compensated for the required training in some way or have the appropriate NY Library System provide the necessary training with no expense to the local library. Our rural library budget is small as it is and can hardly afford sending the library staff to training that was once provided by Mid-York. All training should be provided by the NY Library Systems and not charged to the library throughout the State of New York.
- Lisa - will follow up with ODY Tech teacher repairing library antique chairs - Possibly the Fall of 2018 school year, chairs rehabilitation with ODY collaboration between school and library.
- Verizon Box - Library Director contacted Linda Manfredo at Mid-York. She is still working on finding a contact at Verizon who can give information regarding the Verizon Box in the back room of library. The Library Director did unplug/turned off the Verizon equipment last week.

- Discussion of grants - painting exterior as planned in fall of 2017. Stephanie will call Mr. Byler for follow up; Lisa provided info for handicap ramp, widening doorway for restroom. A Motion to proceed on getting bids for renovation/remodel library ramp and restroom was held with Lisa making motions to getting bids for remodeling bathroom and ramp handicapped accessible. All in favor. Trustees will provide specifications and get estimates to Grant writer soonest. Meeting to discuss estimates scheduled for June 19th at 6:30 - Construction Grant meeting.

V. DIRECTOR'S REPORT - provided by Library Director

Briefly:

January 2019 - technology upgrade to purchase new computers. Midyork will not maintain aging computers older than 5 years.

Chromebooks will not be replaced as they expire. The hotspots will still be available.

The Library will sell to public unused but usable chromebooks.

Copier - Utica business machines - Katherine sending email to Utica business machines and will be POC for now.

Laurie will contact Austin for garden landscaping and weed wacking back slope.

VI. NEW BUSINESS

Library Award - Bailey Streid

Monthly cash count - Tracy to provide assistance for future cash count.

Vouchers - Garry to ensure vouchers and bill paying complete each month.

Mail - Tracy to check mail at library periodically throughout month to alert trustees to immediate actions if necessary.

VP Lisa will seek out a possible replacement for Katherine who has submitted her resignation due to her moving out of the school district.

VII. VOUCHERS & TREASURER'S REPORT

State Comptroller Report - Garry to follow up

Garry provided verbal update of balances.

Trustees signed off on vouchers. All bills paid and sent.

VIII. NEXT MEETING -

Lisa to send next meeting agenda.

Next meeting scheduled July 10, 2018 at 6:30pm

Call for Executive Session for Board of Trustees after regular scheduled meeting - postponed till July meeting