

Jordanville Public Library

Board of Trustees

Meeting Minutes

Oct.1, 2019

- Call to order was at 6:39 PM by Lisa Wilber.

Attendance: Lisa Wilber, George Mower, Garry Aney, Melinda Supp, Glenn Armstrong

- Motion was made by Lisa Wilber and seconded by George Mower to change the agenda in order to cover the subject of “Clerk of the Works” position for the Construction Committee first.
- Glenn Armstrong agreed to accept the volunteer position of “Clerk of the Works” for the Construction Committee.
- The State Construction Grant Narrative was reviewed and the following plan developed: Melinda will make a binder for each Construction Committee member (Lisa, Melinda, Glenn, Garry). Glen will contact the vendors to set up meetings and review bids and plans with contractors, including but not limited to “Upstate” and their engineer for which the board must present their plans for the new addition. The Chain of Communication will be: Glenn communicates directly to with the contractors and relays information between them and Melinda. Melinda relays the information to and from the Board of Trustees.
- Motion to approve the September minutes with spelling amendments was made by George Mower and seconded by Garry Aney.
- Old Business – A subscription to the “Herkimer Telegram” newspaper for delivery six days a week was motioned for by Lisa, seconded by Garry and passed by vote.

In response to Herkimer County Probation Departments request for a person to perform Court Ordered Community Service at JPL; the board concluded that it would not be feasible due to a conflict in hours of supervision and liability.

Hotspots – Motion to pass the new lending policy for hotspots, composed by George Mower was made by Garry Aney, seconded by Lisa Wilber and passed. Hotspots will now check out for a period of one week at a time and will be limited to only those patrons who reside within JPL’s chartered area, that being the Owen D. Young School district and/or the Town of Warren.

It was requested that the library manager obtain a detailed explanation of services covered by the IT Component of MYLS’ service invoice.

- New Business: Tabled at this time.
- Vouchers: JPL gift subscription to ODY of Consumer Reports, MYLS, Spectrum, Workers Comp, NYSEG (has gone into a budget program). Remainder of vouchers pending.

Next Meeting: Nov. 12, 2019

Adjournment motion made by George Mower and seconded by Garry Aney.

Time: 8:57 PM