

Trustee Minutes from The Jordanville Public Library Board of Trustee Meeting on August 2, 2022 at 6:30pm.

In attendance: Melinda Supp, Lisa Wilber, Garry Aney, Christine Hoyt, Chad Hess and George Mower. Absent: Deb Bronner due to illness.

- I. Call to Order at 6:36 by Board President Lisa Wilber.
- II. Special Guest/ Presentations- The Oath of Office was taken by Trustee George Mower, Christine Hoyt and Lisa Wilber. A Treasurer's Report was presented by Chad Hess.
- III. Review and Approve Previous Meetings Minutes- A motion was made and first by George Mower and Second by Gary Aney with a modification to the following line "Chad Hess set up new email account to send invoices for the Treasurer not (to) the Treasurer"
- IV. Director's Report - was given by Melinda Supp. She reported that the library has been very busy for the first two months with the summer reading program receiving 3x the attendance and participation of the last two years. 165 road trip visitors have visited the library to date. 40 of which have been to the library over the past two days. Visitors have been given brochures about the JPL Library, and information about the Herkimer Historical Association, the Monestary and school nature trail. The tour of the building highlights our newly completed construction projects and the bookshelves ODY students build using old molding and wainscoting remnants from the history room renovation. Melinda had Garry close out The Robinson Roosevelt account. The History room appears to be under budget so it can not be closed out so Melinda filed an extension.. Melinda sought clarification for bids on construction projects. She was informed that the new threshold to authorize work without multiple bids is \$30,000. The new grant will not receive approval for the columns but yes to the structural support for the piers, water softener and heat duct. Melinda filed for an emergency grant through The Herkimer Foundation for a community grant.
- V. Correspondence - we received a check from the insurance company for the leak that occurred in the mainroom with the historica mural. The payment covers repainting the mural but not fixing the leaking roof. Fidelity account send financial update. We received the 2nd half of the Herkimer Legislative Funds.
- VI. Old Business - Deb Bronner created a Memo of Understanding between the JPL and the Town of Warren Historical Society. The Board reviewed the document and agreed on the following changes change the word may to many delete which change belong to belonging under article 2. Added any new materials must be approved by the JPL Trustees. Added a disclaimer: Anything that is not the JPL will not be covered by insurance. The Historical Society must secure insurance for their own materials.
- VII. New Business
- VIII. Treasurer's Report- all vouchers were approved. See financial report for details on bank JPL bank accounts.
- IX. Executive Session- motion to break into Executive Session to discuss personnel matters at 8:50pm. Left executive session ended at 9:22 pm.

Next Meeting to be Oct 4th at 6:30 pm.

Motion to adjourn made by Lisa Wilber with a motion to approve first by George Mower and then seconded by Christine Hoyt.

Meeting adjourned at 9:23pm.