

# Jordanville Public Library

## Board of Trustees

### Meeting Minutes

Dec. 6, 2022

- Call to order: 6:30 PM by Lisa Wilber
- Attendance: Lisa Wilber, George Mower, Garry Aney, Chad Hess, Melinda Supp and Christina Hoyt (attending virtually)
- Approval of minutes from October 4, 2022 meeting. Motion to approve made by George Mower, seconded by Garry Aney. Passed
- Director's Report – presented by Melinda Supp – see attachment.
- Correspondence –
- Old Business – Historical Society Agreement – Tabled due to Deb Bronner not being in attendance.
- New Business – A motion to schedule the installation of a new water softener by Countryman Water Softeners was made by George Mower, seconded by Garry Aney and passed. This will be the start of the new LDA construction project.
- Treasurer Report:
  - The Census Bureau Payroll Survey has been completed
  - Receipt of money from:
    - Town –
    - Workers Comp Credit -\$4,000?
    - Dividend from Bank of America - \$191.84
    - Verizon credit refund - \$146.64
    - Check for copies - \$5.00
    - Check from Canastota Library for lost book - \$15.00
    - Petty Cash deposit on Oct. 7, 2022-\$17.50
  - Two months of invoices were paid
  - Two bills for T-Mobile
  - Two bills for Reid Accounting; one for quick books and one for tax cap filing
  - Petty Cash was short when counted by \$7.30
  - Account Balances:
    - ADK Money Market \$7,434.82
    - ADK Memorial - \$9, 434. 81

- ADK Business - \$5, 302.65 (still need to subtract one payroll and the T-Mobile bill from that)
  - The Robinson Roosevelt construction account has been closed.
  - The History Room construction account has been closed.
  - A motion was made to transfer \$2,500.00 from the Memorial account into a new account for the Structural Rehabilitation and Utility Upgrade construction project expenses by George Mower, seconded by Lisa Wilber and passed.
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- Next Meeting: Feb. 7, 2023 at 6:30 PM
  - Motion to adjourn was made by George Mower, seconded by Garry Aney and passed.
  - Adjournment at 8:07 PM